

Charity Retail Association™

The voice of charity retail

Application of Membership

Membership of the Association is subject to checks and satisfactory references. Any sole traders should provide the Association with indemnity insurance certificates.

Corporate Payment Terms and Conditions

1. Invoices will be issued on receipt of a signed agreement form. Full payment must be received by the Association within 30 days unless indicated.

2. Late payments will be subject to a 5%+VAT surcharge per month or part thereof on the Net value of the invoice: please note the payment deadline date on each invoice.

3. Invoices must be paid prior to events or marketing activities.

4. Cancellation fees apply, please see details of these fees below in sections 5-7.

5. Corporate Members and Exhibitors

5.1. If you decide to cancel a confirmed membership or exhibition stand the following fees will apply:

- Cancellations before 1 May, 50% of fee plus VAT will be charged
- Cancellation from 1 May, no refund will be given or 100% of fee will be charged.

5.2. If payment is not received within 30 days or as otherwise indicated exhibition stands will be released.

6. Annual Conference Sponsorship Terms and Conditions

6.1. The marketing campaign for the Conference starts in February. If you decide to cancel a confirmed Sponsorship activity, the following cancellation fees apply:

- Cancellations before 1 April, 50% of fee plus VAT will be charged;
- Cancellations from 1 April, 100% of fee plus VAT will be charged.

7. Additional Marketing Activities

7.1. The following Terms and Conditions apply to all marketing activities booked or scheduled with the Charity Retail Association.

7.2. If you cancel a confirmed marketing activity **the following fees will apply:**

- Less than 4 weeks before marketing activity is due (e.g. publishing date, meeting date etc) - 100% of fee + VAT;
- 4-8 weeks before marketing activity is due (e.g. publishing date, meeting date etc) - 50% of fee +VAT;
- Over 8 weeks before marketing activity is due (e.g. publishing date, meeting date etc) - 25% of fee + VAT.

Charity Retail Association is a trading name of the Association of Charity Shops.
Registered Company Number: 03709512. VAT Registration Number: 731331179.

